

CURRICULUM VITAE

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Education

- Ph.D. Biology, Georgetown University, Washington, D.C.
- B.S. Biology, magna cum laude, The American University, Washington, D.C.
- Secondary school teacher certification (Maryland, Virginia, Washington, D.C.)

Work Experience

President, Grossmont College, July 2007 – Present.

- Oversee planning, operations, student support, and learning in a multi-college district.
- Manage an operational budget of approximately \$65 million.
- Lead the college through comprehensive accreditation review and follow-up reports.
- Manage the efforts of over 1400 full-time and part-time employees.
- Serve approximately 21,000 students per semester.
- Raise funds from organizations, corporations and individuals to support student scholarships and programs at the college.
- Support grant efforts and seek out effective collaborations and partnerships.
- Collaborate with regional and statewide coordinating councils.
- Coordinate with colleagues and peers at a sister college and district.
- Report to Governing Board on progress of college initiatives, successes and events.
- Adjunct Professor, SDSU, Doctoral Program in Higher Education

Associate Vice Chancellor, Workforce Development, North Harris Montgomery Community College District (NHMCCD), January 2005-June 2007.

- Develop, implement, and lead the strategic and operational planning of workforce development programs within the 5 colleges in the District.
- Represent the district regarding workforce development externally and internally including the Texas Governor's Council on Economic and Workforce Development.
- Create a methodology for systematic, data-driven decision making and long range environmental scanning and planning.
- Serve as primary point of contact with community organizations and business leaders in developing workforce program opportunities and economic development efforts.
- Interface between and serve in advisory capacity to state and regional entities and District administrators regarding workforce training and reporting.
- Make recommendations to college presidents regarding start up, location, funding and health of programs.
- Coordinating efforts of over 200 workforce faculty through the vice presidents and deans across five colleges.
- Develop marketing efforts including Career Focus magazine, brochures, websites, annual reports and mailings promoting workforce development (credit, continuing education and corporate training) at NHMCCD.

- Conduct skills analysis and curriculum development and seek state approval of new workforce programs within the district.

Dean, Natural Sciences and Health Professions – Montgomery College, June 2002-January 2005.

- Led a team of approximately 50 full-time and 80+ part-time faculty and staff.
- Integrated continuing education and corporate training into the credit academic division.
- Oversaw admissions, counseling, advising, outreach, marketing and book lending functions within the Sciences and Healthcare division.
- Created and promoted student success initiatives such as facilitated study groups, learning communities and supplemental student instructors to promote student success in science.
- Developed and expanded new healthcare programs in Radiologic Technology, and four levels of nursing including CAN, LVN and RN.
- Led fund raising efforts yielding full-time and part-time salary donations annually to Montgomery College healthcare programs as well as endowed student scholarships.
- Managed the development and implementation of an annual \$3M budget.
- Implemented new department chair and lead faculty administrative structure.
- Developed outreach team from Montgomery College to extend the possibility of college education and financial assistance to the underserved populations of the community.
- Organized the development of a new program in Fuel Cell Technology funded by THECB with the Texas Collaborative of Community Colleges.

Director, Montgomery College Biotechnology Institute (MCBI), April 2001-August 2002.

- Created an institute structure to address the continuum of workforce training needs in the biotechnology industry.
- Led a team to support MCBI, developed curriculum and delivered biotechnology training for credit, continuing education and corporate training.
- Developed and delivered services and training to companies including Fisher Scientific, Sigma-Genosys and Tanox Corporation.
- Managed projects such as developing, marketing and delivering corporate training; workforce skills analysis; collaborative grant submissions; high school resource development; secondary school teacher training; and student recruitment.
- Managed grant budgets following federal, state and District guidelines.
- Served as an advisor to the Governor's Council on Science and Biotechnology.
- Created opportunities within companies to expand student and faculty internship programs.

Professor, Department of Biology and Biotechnology, Montgomery College, 1995-2005.

- Developed course offerings and curriculum in biology and biotechnology as a Founding Faculty member of a new college.
- Led biology curriculum team in efforts to re-sequence the course to promote student learning and increased collaboration between adjunct instructors, full-time instructors and dual-credit instructors.
- Developed the first multi-divisional learning community at Montgomery College involving Biology I and Composition and Rhetoric I (Writing to Learn).
- Co-authored a laboratory manual for Biology I.

Direct Grant Activity

- San Diego Women's Foundation, 2009.
- Scripps Foundation 2008, 2010.
- Grossmont Healthcare District 2007, 2008, 2009.
- Texas Workforce Commission Skills Development Grant, 2007 awarded.
- National Science Foundation Biotech Outreach Grant, 2004-2007.
- Texas Workforce Grant for Incumbent Worker Training in Biotechnology, 2001-2003.
- Portz Grant, National Collegiate Honors Council, 2000.

Selected Honors and Awards

- Women in Leadership (Education), 2008.
- Marketing Award, Texas Administrators of Continuing Education, 2006.
- Faculty Excellence Award, NISOD, 1999.
- Achievement Reward for College Scientists, 1987-1988.
- Georgetown University pre-doctoral fellowship, 1985-1987, 1988-1991.
- American University's Presidential Scholarship for Undergraduate Excellence, 1981-1985.

Selected Professional and Community Involvement

- Board Member, East County Chamber of Commerce, 2009 – 2011.
- Board Member, YMCA East County, San Diego, 2008 – Present.
- Finance Committee, Sharp Grossmont Hospital, 2008 – 2010.
- Quality Committee, Sharp Grossmont Hospital, 2010 – Present.
- Sharp Grossmont Hospital Corporate Board, 2009-Present.
- Board Member, Grossmont College Foundation, July 2007 – Present.
- Board Member, Chair Academy International Practitioner's Board, 2007-2010.
- Executive Board, TX Association of College Technical Educators, 2006-2008.
- Chair of South Montgomery County Chamber Healthcare Committee, March 2006-2007.
- Conroe Chamber of Commerce Healthcare Committee, 2004-2007.
- AWIS Vice President for Programs, 2002-2004.
- Founding Member Montgomery County Healthcare Partnership, 2002-2004.
- Texas BEST Steering Committee, 2002-2005.
- Healthier U-Scholarship Fund Raising, 2002-2005.

Selected Conferences and Professional Development

- New CEO Institute, CCLC , November 2008.
- New CEO Institute, AACC, April 2008.
- Leadership North Houston, August 2006-May 2007.
- Morando Fellow, Aspen Institute led Sector Skills Academy, June 2005-May 2006.
- Workforce Development Institute, January 2005, 2006, 2007.
- Various Texas Workforce Commission, Texas Economic Development Corporation, Texas Association of College and Technical Educators, Texas Association of Continuing Education conferences.
- Chair Academy, September 2003-2004, including one year practicum.

Selected Publications and Presentations

Cooke, S.V., Piland, Nictos-Señor, Jeffcoat, Anatomy of a Faculty Development Initiative, American Association of Community Colleges, Phoenix, AZ, 2009.

Cooke, S.V., Sawma, Terry, McDougall, Pat, Garret, Robin, MiniWECUM4U, Presentation on process improvement in continuing education curriculum development and automation, Texas Association of Continuing Education, Austin, TX accepted for spring 2007 meeting.

Cooke, S.V., New Initiatives in Workforce Development at NHMCCD< Presentation to Texas Association of College Technical Educators, Austin, TX, April 2005.

Cooke, S.V., Loomis-Price, Larry Biotechnology – What’s in it for me? Presentation to Texas Association of College Technical Educators, Austin, TX, April 2005.

Cooke, S.V., Chapin, J., Joynton, P., Technologies for Integrating Biotechnology into the Curriculum, and Community, presentation to League of Innovation meeting, Long Beach, CA, November 2002.

Cooke, S.V., Lopiccolo, G., Building Community Among Honors Students, Great Plains Honors Conferences, Wichita, KS, 2001.

Cooke, S.V., Lopiccolo, G., Recognition of Honors Students, Great Plains Honors Conference, Wichita, KS, 2001.

Cooke, S.V., and Mitchell, H., Students Struggling? Try an Unlikely Pairing, League for Innovation in the Community College conference, Atlanta, GA, 2001.

Cooke, S.V., Mitchell, H., and Goldsby, C., Creating Student Communities for Student Retention and Success, National Institute for Staff and Organizational Development (NISOD) conference, Austin, TX, 2000.

Morgan/Carter, Cook, S.V., Crow, L.W., Bates, D., Biology I Laboratory Manual, custom edition, Addison Wesley Longman, Inc., Menlo Park, CA, 1999.

Cooke, P.W., and Cooke, S.V., Natural Wonders of Texas, Country Roads Press, Castine, Maine, 1995.

Cooke, S.V., and Shur, B.D., 1994, Cell Surface Beta 1, 4-Galactosyltransferase: Expression and Function, Development Growth, and Differentiation, 36, 125-131.

Henderson, E.J., Boose, J.A., Cooke, S.V., Wu, W., 1993, Developmentally-Regulated Cell Surface N-linked Oligosaccharides Participate in Intercellular Cohesion in *Dictyostelium discoideum*, Ind. Journal of Biochemistry and Biophysics, 30, 376-381.